

WEDDING PLANNING CHECKLIST

6 - 8 MONTHS IN ADVANCE

- Order and send save the dates.
- Request individual wedding invitation samples or order a FREE sample kit.
- Book music for ceremony and reception.
- Book hair and makeup artists.
- Book lighting company.
- Reserve rental equipment, such as tables, chairs, and tents.
- Choose attendants' attire.
- Register for gifts.
- Book the honeymoon.

3 - 5 MONTHS IN ADVANCE

- Order wedding invitations.
- Order wedding thank you cards and write them as gifts arrive.
- Send your wedding shower and bachelorette/bachelor party guest list to the host(s). Book rehearsal-dinner venue.
- Arrange transportation for the wedding day.
- Book a room for wedding night.
- Do a menu tasting and finalize the reception menu with your caterer.
- Do a cake tasting and order your cake.
- Choose music for the ceremony and reception.
- Purchase wedding rings.

2 MONTHS IN ADVANCE

- Send wedding invitations.
- Update details on your wedding website.
- Schedule ceremony rehearsal time and rehearsal dinner.
- Order and send rehearsal dinner invitations.
- Discuss ceremony details with officiant.
- Order ceremony programs, menus and wedding signs.
- Begin writing your wedding vows, if you choose to say personalized vows. Try out makeup and hairstyle.
- Select gifts for wedding party and parents.
- Order wedding favors.
- Check in with wedding party members to ensure all attendants have bought or rented their attire.

1 WEEK IN ADVANCE

- Finalize reception seating plan.
- Update caterer with final guest and vendor meal counts.
- Assign specific responsibilities to wedding party members.
- Confirm transportation arrangements for ceremony and reception. Practice reading your wedding vows aloud.
- Pack for honeymoon.

1 DAY IN ADVANCE

- Get a manicure and pedicure.
- Pack for the wedding day.
- Prepare tip and payment envelopes for officiant and vendors, and assign a wedding-party member or the wedding planner to distribute them. Rehearse ceremony.
- Hold rehearsal dinner; give gifts to wedding party members and parents.

WEDDING DAY

□

- Relax, be present, and have the time of your lives!